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# STUDENT AGREEMENT

**Master in integrated STEAM Education (MASTED)**

**under the Erasmus Mundus Joint Master Degree Programme**

**Edition 20XX / 20XZ**

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**The undersigned**

UNIVERSIDAD DE BURGOS, established in Hospital del Rey, 09001, Burgos, Spain, represented by Mr. Manuel Pérez Mateos, Rector, acting as the coordinating institution of the Erasmus Mundus Joint Master Degree Programme on the Integrated STEAM Education (MASTED), hereafter referred to as “the Institution”, the First Signatory, of the one part

**and**

- Last Name:
- First Name:
- Date of birth:
- Place of birth:
- Nationality:
- Passport number:
- Place of residence at the time of application:
- Telephone number:
- Email:
- EMJM category: [scholarship holder / self-paying student]

hereafter referred to as “the Student”, the Second Signatory on the other part, celebrate this Student Agreement under the following terms and conditions:

## 1. GENERAL PROVISIONS

This Student Agreement aims to regulate the mutual rights and obligations between the parties in all what concerns the individual scholarship, if applicable, and the participation of the Student in the programme.

The programme is an Erasmus Mundus Joint Master Degree<sup>1</sup> supported by the European Commission Erasmus+ Programme, through the provision of excellence scholarships awarded to students in respect with the rules of the Grant Agreement (GA) No. XXXX-XXXX / XXX-XXX, and a flat fee to the Consortium for institutional costs and special needs. It is organised jointly by:

- Universidad de Burgos (UBU, Spain), acting as coordinating institution
- Universidad de Jaén (UJA, Spain)
- Instituto Politécnico de Leiria (IPLeiria, Portugal)
- Universidade Federal da Bahia (UFBA, Brazil)
- Instituto Politécnico do Cávado e do Ave (IPCA)

with the cooperation of other academic stakeholders, as:

- Hoegskolan Kristianstad (HKR, Sweden)
- EUN Partnership AISBL (EUN, Belgium).

The Programme Coordinator for UBU is PhD. Ileana M. Greca Dufranc, Vice-Chancellor of Internationalization and Cooperation.

The local coordinators of the partner institutions are:

- For UJA, Spain: Marta Romero Ariza
- For IPLeiria, Portugal: Rita Alexandra Dias Cadima
- For UFBA, Brazil: Climério Paulo Silva Neto
- For IPCA, Portugal: Paula Cristina de Almeida Tavares

### 1.1. CONSORTIUM'S COMMITMENTS

- a) Shall make all reasonable efforts to deliver the programme as described in the MASTED Programme Guide and in the MASTED website for the offered academic year.
- b) Shall provide the Student with the tuition and the common services that she/he needs to complete successfully the MASTED degree. It includes visa and housing management support, administrative support by the International Office on each partner, academic tutoring/mentoring during the course and in the thesis, local language courses, access to on-site and online learning facilities,...

The public information related to the common services offered by the Partners for the students is available on their respective websites:

UNIVERSIDAD DE BURGOS: <https://www.ubu.es/estudiantes>

UNIVERSIDAD DE JAÉN: <https://www.ujaen.es/en/perfiles/estudiantes>

INSTITUTO POLITÉCNICO DE LEIRIA: <https://www.ipleiria.pt/en/live/student-life/student-welcome-guide/>

UNIVERSIDADE FEDERAL DA BAHIA: <https://cartadeservicos.ufba.br/>

<sup>1</sup> <https://erasmus-plus.ec.europa.eu/programme-guide/part-b/key-action-2/erasmus-mundus>

INSTITUTO POLITÉCNICO DO CÁVADO E DO AVE: <https://ipca.pt/en/incoming-students/>

- c) Shall guarantee the award of the master degrees and the appropriate joint diploma supplement, if the Student successfully completes the MASTED programme.
- d) Shall manage its resources efficiently and shall make reasonable modifications to the structure and content of the programme in line with the principle of continuous improvement of the MASTED quality policy.
- e) Shall publish all relevant information concerning the structure, calendar, procedures, etc. in the website of the Master in good time and before the beginning of the academic year.
- f) Shall be transparent in relation to evaluation processes, degree awarding and ranking.
- g) Shall mutually recognize the Student's study times, study and examination achievements on the basis of modules, final master project and final grades.
- h) Shall offer an appropriate insurance scheme, according to the requirements of the Erasmus Mundus Programme for all enrolled students.

## 2. ADMISSION AND REGISTRATION

The Student declares that she/he fulfils the admission and selection criteria, and that she/he meets the admission procedure and registration that are mentioned on the MASTED programme website (<https://masted.eu>).

The Student declares that she/he has provided authentic information to the best of her/his knowledge during the application and registration periods.

The Student commits herself/himself to obtain all the legal document (valid passport, residence permit, etc) that she/he needs to develop properly, and in accordance with the legal and academic applicable frameworks, all the activities related on her/his individualised study track.

The Student hereby commits to accept the study place in the MASTED programme and to attend the MASTED courses with the objective of successfully passing the prescribed coursework and examinations inherent in the programme of studies. The Student will complete the assignments and participate in all examinations, unless in the case of justified reasons, which she/he must serve written notice on the Consortium as soon as she/he knows it.

The Student commits to register as a regular student at the Universidad de Burgos for the complete master, and at one of the five partner Universities for the compulsory and optional mobilities that she/he selects according to the individualised study track attached as Annex 1.

The Student will benefit from all rights guaranteed to regular students and she/he will have the same obligations and duties of the Consortium's university where she/he attends courses, in terms of academic, administrative and financial aspects.

The Student must pay the tuition fees<sup>2</sup> (€4 500 in total for EU students and €9 000 in total for non-EU students) according to the schedule below or accept the deduction of that amount out the Erasmus Mundus Scholarship according to Annex 2 to this agreement.

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<sup>2</sup> The tuition fee coverages registration fees, management fees, awarding of diplomas and joint diploma supplement, private insurance cover for all medical expenses and repatriation, and all other costs for obligatory course modules/training/seminars.

SEMESTER	PAYMENT DEADLINE	AMOUNT (in euros)
Reservation	XX/XX/XXXX	450 for EU students 900 for non-EU students
SEMESTER 1	XX/XX/XXXX	675 for EU students 1 350 for non-EU students
SEMESTER 2	XX/XX/XXXX	1 125 for EU students 2 250 for non-EU students
SEMESTER 3	XX/XX/XXXX	1 125 for EU students 2 250 for non-EU students
SEMESTER 4	XX/XX/XXXX	1 125 for EU students 2 250 for non-EU students

Tuition fees must be transferred in due time to the following account:

Account holder:

Bank:

Bank office address:

IBAN:

SWIFT:

(please, indicate your name and "MASTED" in the concept of the bank transfer)

It will be considered as EU student or student from Programme Countries all students from EU Member States and third countries associated to the Programme as referred in the Erasmus+ Guide: Belgium, Bulgaria, Czech Republic, Greece, Spain, France, Lithuania, Luxembourg, Hungary, Portugal, Romania, Slovenia, Denmark, Germany, Estonia, Ireland, Croatia, Italy, Cyprus, Latvia, Malta, Netherlands, Austria, Poland, Slovakia, Finland, Sweden, North Macedonia, Serbia, Iceland, Liechtenstein, Norway, Turkey.

It will be considered as non-EU student or student from Partner Countries all students from third countries not associated to the Programme as referred in the page 32 of the Erasmus+ Guide:

- Western Balkans (Region 1): Albania; Bosnia and Herzegovina; Kosovo; Montenegro.
- Neighbourhood East (Region 2): Armenia; Azerbaijan; Belarus; Georgia; Moldova; Territory of Ukraine as recognised by international law.
- South-Mediterranean countries (Region 3): Algeria; Egypt; Israel; Jordan; Lebanon; Libya; Morocco; Palestine<sup>8</sup>; Syria; Tunisia.
- Russian Federation (Region 4): Territory of Russia as recognised by international law.
- Asia (Region 5): Bangladesh, Bhutan, Cambodia, China, DPR Korea, India, Indonesia, Laos, Malaysia, Maldives, Mongolia, Myanmar, Nepal, Pakistan, Philippines, Sri Lanka,

The tuition fee doesn't coverage any living expense (maintenance, accommodation or trip costs) related to the mobilities (specialization, summer school and final master project, if applicable).

Thailand and Vietnam. High income countries: Brunei, Hong Kong, Japan, Korea, Macao, Singapore and Taiwan.

- Central Asia (Region 6): Afghanistan, Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan, Uzbekistan.
- Middle East (Region 7): Iran, Iraq, Yemen. High income countries: Bahrain, Kuwait, Oman, Qatar, Saudi Arabia, United Arab Emirates.
- Pacific (Region 8): Cook Islands, Fiji, Kiribati, Marshall Islands, Micronesia, Nauru, Niue, Palau, Papua New Guinea, Samoa, Solomon Islands, Timor-Leste, Tonga, Tuvalu, Vanuatu. High income countries: Australia, New Zealand.
- Sub-Saharan Africa (Region 9): Angola, Benin, Botswana, Burkina Faso, Burundi, Cameroon, Cabo Verde, Central African Republic, Chad, Comoros, Congo, Congo - Democratic Republic of the, Côte d'Ivoire, Djibouti, Equatorial Guinea, Eritrea, Ethiopia, Eswatini, Gabon, Gambia, Ghana, Guinea, Guinea-Bissau, Kenya, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mauritius, Mozambique, Namibia, Niger, Nigeria, Rwanda, Sao Tome and Principe, Senegal, Seychelles, Sierra Leone, Somalia, South Africa, South Sudan, Sudan, Tanzania, Togo, Uganda, Zambia, Zimbabwe.
- Latin America (Region 10): Argentina, Bolivia, Brazil, Chile, Colombia, Costa Rica, Ecuador, El Salvador, Guatemala, Honduras, Mexico, Nicaragua, Panama, Paraguay, Peru, Uruguay and Venezuela.
- Caribbean (Region 11): Antigua & Barbuda, Bahamas, Barbados, Belize, Cuba, Dominica, Dominican Republic, Grenada, Guyana, Haiti, Jamaica, St Kitts and Nevis, St Lucia, St Vincent & Grenadines, Suriname and Trinidad & Tobago.
- US and Canada (Region 12): United States of America, Canada.

Fees other than tuition fees for the standard duration of the Degree Programme including, but not limited to, re-examination fees, late registration fees and extending registration beyond the standard duration of the Degree Programme, may be payable by students in addition to the general tuition fee. These shall be levied at the publicly published standard rate of each Partner Institution involved.

Prior to the admission, the Student will receive the academic organisation and assessment rules and functional information about the stay in programme countries. Regular updates and details will be provided before the beginning and during the program.

### **3. ACADEMIC STRUCTURE**

The Student has been selected by the Consortium to attend the integrated, multilingual and interdisciplinary MASTED Master degree, with the standard study period of two years (120 ECTS<sup>3</sup>) for the academic session 20XX – 20XZ. The programme is composed of the key elements mentioned below.

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<sup>3</sup> European Credit Transfer and Accumulation System (ECTS): <https://education.ec.europa.eu/education-levels/higher-education/higher-education-initiatives/inclusive-and-connected-higher-education/european-credit-transfer-and-accumulation-system>

**YEAR 1 – COMMON MODULE – Online**

<p><b>SEMESTER 1 (25 ECTS)</b></p>	<p>The objective of this module is to provide some epistemological, methodological and psychological basis for integrated STEAM approaches as well as international perspective in education.</p> <ul style="list-style-type: none"><li>• Universidad de Burgos (UBU, Spain) – 14 ECTS + 2 ECTS (if applicable)*</li><li>• Instituto Politécnico de Leiria (IPLeiria, Portugal) – 11 ECTS</li></ul> <p>This semester includes the welcome weekend and specific language courses. The learning platform will be Moodle.</p> <p>*NOTES:</p> <p>(1) Those students who do not have educational background will have to carry out 2 ECTS additional as part of this subject. These additional credits will be optional for the rest of students and free those students who will have to do them compulsorily. For those who take additional credits, their 'Transcript of results' will include this subject with 5 ECTS.</p> <p>A specific Small Private Online Course (SPOC) will be developed. The assessment and resources will be similar as in the MASTED-01-01. The aim of this optional subject is to complete the training in didactics and learning methodologies provided by subject MASTED-01-01, acquiring the competences and intended learning outcomes which is partially already available to education graduates.</p> <p>The specific contents of this optional subject will be developed annually by the UBU considering the profile of the enrolled students, to adjust to their needs, provide them with the fundamentals on psychopedagogy and learning methodologies required for acquiring the desired basic competences.</p> <p>(2) Students who require Spanish or Portuguese for the development of their educational path, will have to reach a certified B2 level of the corresponding language in the first semester of the first year of MASTED fulfilling with the minimum requested in level 7 of the EQF. The Consortium offers language subjects in the curriculum according to the needs of the students, so that they can achieve the expected language competences. Partners also offer elective courses, so they can enhance previous skills.</p>
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**YEAR 1 - FIRST SPECIALIZATION – In person**

<p><b>SEMESTER 2 (35 ECTS)</b></p>	<p>FIRST MOBILITY (compulsory) to choose between the following options:</p> <ul style="list-style-type: none"><li>• Educational research in online learning, multimedia and interactive resources - Instituto Politécnico de Leiria (IPLeiria, Portugal) – 30 ECTS with internship period (5 ECTS). The provisional list of receiving entities is as follows:<ul style="list-style-type: none"><li>○ Unidade de Ensino a Distância (UED) / Distance Learning Unit</li><li>○ Centro de Recursos para a Inclusão Digital (CRID) / Centre for Digital Inclusion</li><li>○ Centro de Recursos Multimédia (CRM) / Multimedia Resources Center</li><li>○ Centro de Estudos em Educação e Inovação (Ci&amp;DEI) / Center for Studies in Education and Innovation</li><li>○ Regional basic and secondary schools</li></ul></li><li>• History, philosophy and sociology of science and technology / Transdisciplinary approaches for ecology and conservation -</li></ul>
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	<p>Universidade Federal da Bahia (UFBA, Brazil) – 30 ECTS with internship period (6 ECTS) in science education, intercultural education, ethnobiology, agroecology, science museum, and history and philosophy and science teaching. The provisional list of receiving entities is as follows:</p> <ul style="list-style-type: none"> <li>○ Memorial of the Medical School of Bahia, in intercultural education projects in artisanal fishing communities and their schools.</li> <li>○ Agroecology projects in lands from the Landless Workers' Movement (Movimento dos Trabalhadores Rurais Sem Terra, MST) that also involve educational initiatives.</li> </ul> <p>In the middle of July, will take place the Summer School (5 ECTS) in the European Schoolnet (EUN, Belgium). All enrolled students, irrespective of their mobilities, will attend this face to face event, focus on social justice, equity, and inclusion in STEAM education and to discuss possible proposals for the final Master project. An important objective of this Summer school is the personal meeting and fruitful exchange among all the students enrolled in each edition.</p> <p>*This mandatory mobility period cannot be replaced by virtual mobility.</p>
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<b>YEAR 2 – SECOND SPECIALIZATION – In person</b>	
<p><b>SEMESTER 3</b> <b>(30 ECTS)</b></p>	<p>SECOND MOBILITY (compulsory) to choose between the following options:</p> <ul style="list-style-type: none"> <li>• STEAM for bilingual education / Integrated STEAM approaches for heritage education - Universidad de Burgos (UBU, Spain) – 30 ECTS with internship period (6 ECTS). The provisional list of receiving entities is as follows: <ul style="list-style-type: none"> <li>○ Formal Education: primary bilingual schools</li> <li>○ Non-formal spaces: <ul style="list-style-type: none"> <li>▪ The Science &amp; Technology Station (<a href="https://laestacioncyt.es">https://laestacioncyt.es</a>) – STEAM workshops for children and young people, with an emphasis on the use of digital technologies and robotics.</li> <li>▪ Archdiocese of Burgos - heritage workshops for adults.</li> <li>▪ UBUVerde (<a href="https://www.ubu.es/ubuverde">https://www.ubu.es/ubuverde</a>) -- sustainability/ecological workshops for children and adults.</li> </ul> </li> </ul> </li> <li>• Integrated STEAM approaches for sustainability - Universidad de Jaén (UJA, Spain) – 30 ECTS with internship period (6 ECTS). The provisional list of receiving entities is as follows: <ul style="list-style-type: none"> <li>○ Formal internships in educational centers.</li> <li>○ Consultoría, ecoturismo y educación ambiental el Acebuche.</li> <li>○ Diputación Provincial de Jaén.</li> <li>○ Agencia de Medio Ambiente y Agua de Andalucía.</li> <li>○ Excmo. Ayuntamiento de Jaén.</li> <li>○ Ecolink Trading S.L.U.</li> <li>○ Naturapark Ocio y Descanso S.L.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>Digital technologies support for STEAM education - Instituto Politécnico do Cávado e do Ave (IPCA, Portugal) – 30 ECTS with a complete practical programme with specific laboratory subjects and workshop on its facilities, consequently, they don't have curricular internships.</li> </ul> <p>*This mandatory mobility period cannot be replaced by virtual mobility.</p>
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YEAR 2 – FINAL MASTER PROJECT – Online or In person	
<b>SEMESTER 4 (30 ECTS)</b>	<p>With the supervision of a tutor and, if desired, co-tutors, all students enrolled in MASTED will develop a final master project in which they will demonstrate the advanced knowledge acquired during the Master.</p> <p>It would be desirable to be related to the internships' themes developed in the mobilities or to research lines resulted of laboratory subjects.</p>

#### 4. ACADEMIC PROGRAMME

##### FIRST YEAR (20XX – 20XY)

FIRST SEMESTER – Common module				
ECTS CREDITS	25	MODE OF DELIVERY	ON-LINE	TOTAL WORKLOAD
START DATE	10/01/20XX	END DATE	01/31/20XY	625 hours
<b>MILESTONES</b>	<ul style="list-style-type: none"> <li>The first weekend before the beginning of the course 20XX/20XY will take place the WELCOME WEEKEND.</li> <li>LANGUAGE COURSES: they will be imparted online by UBU Centre of Modern Languages and will be focused in Spanish &amp; Portuguese.</li> <li>FINAL ASSESSMENTS: February</li> <li>HOLIDAY PERIODS: <ul style="list-style-type: none"> <li>Winter – Christmas</li> <li>Whatever specific period describes in the annual scholar calendar of each institution.</li> </ul> </li> </ul>			
CODE	ENTITY	SUBJECT		ECTS
MASTED-01-01	UBU	Research in specific didactics: scientific and methodological foundations		3 + 2
MASTED-01-02		Epistemology of Complexity and Epistemology of Education		3
MASTED-01-03		Engineering and technology in STEAM education		3
MASTED-01-04		Mathematics and science in teaching and learning		3
MASTED-01-05		*Language courses: Spanish B1		2
MASTED-01-06		*Language courses: Spanish B2		2
MASTED-01-07		*Language courses: Portuguese B1		2
MASTED-01-08		*Language courses: Portuguese B2		2
MASTED-01-09	IPLeiria	National and International Perspectives on Education		6
MASTED-01-10		Neurosciences in Education		5

\*Students must choose one of these.



SECOND SEMESTER – First compulsory mobility				
ECTS CREDITS	35	MODE OF DELIVERY	IN-PERSON	TOTAL WORKLOAD
START DATE	03/01/20XY	END DATE	07/31/20XY	875 hours
<b>MILESTONES</b>	<ul style="list-style-type: none"> <li>FINAL ASSESSMENTS: July</li> <li>SUMMER SCHOOL at EUN Partnership AISBL (Brussels, Belgium): in the middle of July.</li> <li>INTERNSHIPS PERIODS: in public and private collaborating entities during the selected mobility in IPLeiria or UFBA.</li> <li>HOLIDAY PERIODS: <ul style="list-style-type: none"> <li>Spring – Easter</li> <li>Summer – August &amp; September</li> <li>Whatever specific period describes in the annual scholar calendar of each institution.</li> </ul> </li> </ul>			
CODE	ENTITY	SUBJECT		ECTS
MASTED-02-01	IPLeiria	Pedagogical Models and Competences in Distance Education		5
MASTED-02-02		Entrepreneurship in Education		5
MASTED-02-03		Learning based in interactive and multimedia materials		7.5
MASTED-02-04		Learning based on collaborative activities		7.5
MASTED-02-05		Internships - Basic & secondary schools and IPL centres		5
MASTED-02-06	UFBA	Science, History, Culture and Society		6
MASTED-02-07		Introduction to Ecological Theory, Application and Values		6
MASTED-02-08		Foundations of Biology		6
MASTED-02-09		Debates on diversity in History of Science and its implications for Science Education		6
MASTED-02-10		Internships -- Science museum/local communities and schools		6
MASTED-02-11	EUN	Summer School		5

\*Students must choose one of these.

### SECOND YEAR (20XY – 20XZ)

THIRD SEMESTER – Second compulsory mobility				
ECTS CREDITS	30	MODE OF DELIVERY	IN-PERSON	TOTAL WORKLOAD
START DATE	10/01/20XY	END DATE	01/31/20XZ	750 hours
<b>MILESTONES</b>	<ul style="list-style-type: none"> <li>FINAL ASSESSMENTS: February</li> <li>INTERNSHIPS PERIODS: in public and private collaborating entities during the selected mobility in UBU or UJA. However, IPCA offers a complete practical programme with specific laboratory subjects and workshop on its facilities, consequently, they don't have curricular internships.</li> <li>HOLIDAY PERIODS: <ul style="list-style-type: none"> <li>Winter – Christmas</li> <li>Whatever specific period describes in the annual scholar calendar of each institution.</li> </ul> </li> </ul>			

CODE	ENTITY	SUBJECT	ECTS
MASTED-03-01	UBU	Research and innovation in the teaching and learning of natural and social sciences	8
MASTED-03-02		Reading Promotion in English in Primary Education	5
MASTED-03-03		Research and Innovation in the Didactics of the Social sciences and the Didactics of language and literature (mother tongue and foreign)	5
MASTED-03-04		Cultural and natural heritage: management, dissemination and tourism	3
MASTED-03-05		Seminar on heritage education	3
MASTED-03-06		Internships -- Schools/Fablab/Heritage education	6
MASTED-03-07		UJA	Environmental Education
MASTED-03-08	Action competences and design of transformative educational interventions to promote environmental citizenship		4
MASTED-03-09	STEAM education for sustainability: methodological approaches and inspiring experiences		6
MASTED-03-10	Intercultural communication		6
MASTED-03-11	International Seminars on STEM education		2
MASTED-03-12	Internships – Schools/Public & Private Institutions of Environmental education		6
MASTED-03-13	IPCA	Game Design	5
MASTED-03-14		Computational tools for data science	6
MASTED-03-15		Computer graphics and augmented reality	3
MASTED-03-16		Research methodologies for STEAM	3
MASTED-03-17		Integrated laboratories – Intelligent and creative systems	3
MASTED-03-18		Integrated laboratories – Pedagogical dimension I	1
MASTED-03-19		Sensors and actuators	3
MASTED-03-20		Creative robotics	3
MASTED-03-21		Integrated laboratories - Robotics	3

#### FOURTH SEMESTER – Final Master Project

ECTS CREDITS	30	MODE OF DELIVERY	TO CHOOSE	TOTAL WORKLOAD
START DATE	03/01/20XZ	END DATE	07/31/20XZ	750 hours
MILESTONES	<ul style="list-style-type: none"> <li>• THESIS SUBMISSION &amp; PRESENTATION: first fortnight of July in the fourth semester.</li> <li>• GRADUATION CEREMONY: at the end of July.</li> <li>• HOLIDAY PERIODS: <ul style="list-style-type: none"> <li>○ Spring – Easter</li> <li>○ Whatever specific period describes in the annual scholar calendar of each institution.</li> </ul> </li> </ul>			
CODE	ENTITY	SUBJECT	ECTS	
MASTED-04-01	ALL	Final Master Project	30	

## 5. ACADEMIC CALENDAR

CALENDAR YEAR	MASTER EDITION	PROGRAMME YEAR 1			
		COMMON MODULE (online)		FIRST MOBILITY (UFBA, IPLeiria)	
20XX	20XX/20XZ	10/01/20XX MATH & SCIENCE MODULE December 20XX			
20XY			01/31/20XY	03/01/20XY	06/30/20XY SUMMER SCHOOL July 20XY
20XZ					

CALENDAR YEAR	MASTER EDITION	PROGRAMME YEAR 2			
		SECOND MOBILITY (UBU, UJA, IPCA)		FINAL MASTER PROJECT (UBU, UJA, UFBA, IPLeiria, IPCA)	
20XX	20XX/20XZ				
20XY		10/01/20XY			
20XZ			01/31/20XZ	03/01/20XZ	07/31/20XZ

The milestones of the MASTED academic calendar are:

<b>WELCOME WEEKEND</b>	The first weekend before the beginning of the course 2024/2025.
<b>LANGUAGE COURSES</b>	During the first semester. They will be imparted online by UBU Centre of Modern Languages and will be focused in Spanish & Portuguese.
<b>FINAL ASSESSMENTS</b>	<ul style="list-style-type: none"> <li>- Autumn Semester – February</li> <li>- Spring Semester – July</li> </ul>
<b>SUMMER SCHOOL at Brussels</b>	In the middle of July, in the second semester.
<b>HOLIDAY PERIODS</b>	<ul style="list-style-type: none"> <li>- Spring - Easter</li> <li>- Summer - August &amp; September</li> <li>- Winter – Christmas</li> <li>- Whatever specific period describes in the annual scholar calendar of each institution.</li> </ul>
<b>INTERNSHIP PERIODS</b>	During the mandatory selected mobilities.
<b>THESIS SUBMISSION &amp; PRESENTATION</b>	First fortnight of July in the fourth semester.
<b>GRADUATION CEREMONY</b>	At the end of July, in the fourth semester.

## 6. ACADEMIC OUTPUTS

The students' achievements will be evaluated through the continuous evaluation system of all the subjects, a Final Master Project that will be exposed in front of a panel of professors, and the memory and practice reports. The trajectory and academic record of each student will be reviewed by a Commission with external evaluators to produce a merit scale.

The fundamental purpose of continuous assessment is to provide all the agents involved with rigorous, non-arbitrary, reliable and sufficient information to generate a teaching practice that favours and improves student learning. It aims to inform the professional judgments of teachers for the improvement of their teaching practice and for the rigorous assessment of the acquisition of their students' learning

Examinations and evaluations will be organised at the end of each semester. Assessment of some modules taught by invited scholars can be scheduled immediately after the end of the module. Reports and homework may participate in the final grade for each course. Examinations can be oral and/or written (open questions, Multiple Choice Questions or report in case, for instance, of a project work). The assessment of each subject will be described by each professor, along with the objectives, methodology and competences at the beginning of the semester. The form of examination may be adapted to disabled students.

All learning tools are associated with mechanisms for regulating the work carried out by students. Thus, the professor will request regular student feedback on the organization and distribution of content, in order to assess the quality and efficiency of learning.

In the case of online subjects, the tools available in the teaching entities will be used to guarantee:

- The identity of students when carrying out assessment tests.
- As far as possible, the impossibility of using electronic tools to copy or share information that calls into question the individual and legal authorship of the evaluation test.

In an academic year, the enrolled students have the right to use a maximum of two calls for each subject. The evaluation in the second ordinary call must be understood as a recovery procedure for the continuous evaluation developed in the first ordinary call and must allow 100% of the subject to be evaluated.

If the student fails the second ordinary call, she/he will need to retake the course. The Committee on Evaluation and Quality Criteria, will decide the possibilities the student has for retaking the course, based on the options of the mobility pathways, the reasons for the failure and any other information that would help the decision. Anywhere, the payment of the grant, if applicable, will be stopped.

At the end of each academic year the examination board will review the study performance status of each student and will advise on the continuation of the programme in accordance with the regulations at each university. Students with very weak study performance (decided by the Committee on Evaluation and Quality Criteria for teaching and learning activities) may not be allowed to continue their studies.

By itself, none of the evaluations carried out in the development of the Master's degree will weigh more than 40% of the student's global final grade. In the continuous evaluation process governed by MASTED, all the subjects have different evaluation methods that allow the distribution of weight in the final grade and prevent a single form of evaluation from having a weight greater than 40%. The maximum percentages per evaluation system will be:

MODULE	PERCENTAGE
Academic subjects	40%
Internships	25%
Final Master Project	35%

The laboratory subjects developed in the IPCA will be evaluated according to what is indicated in their teaching guide, but their grade will be included in the 25% corresponding to the internships of the student's final grade.

The qualification of the student's academic record, according to the modules described previously, will account for 60% of the merit scale developed by the Commission with external evaluators. The remaining 40% will be the result of an evaluation of merits described below.

1. An Evaluation Committee of three people (external and internal) will be set up to analyse both the student's academic record and trajectory in the development of the Master's degree. From the evaluation of this Commission, a Master's degree scale of merits will be obtained.
2. The Merit Evaluation Committee will be composed by:
  - An academic representative of the HKR entity.
  - An academic representative of an Associated Partner.
  - A representative of the Steering Committee.
3. The merits to be assessed will be the following:

Academic record		60%
Trajectory	Publications and presentations at conferences related to the Master	20%
	Social commitment	10%
	Participation in MASTED representative bodies	10%

4. The student will present a report with supporting documents of the merits exposed in the previous point.

Before starting a new semester, the Student has to pass successfully the examinations with at least the 90% of approved ECTS. At the end of the first year, she/he must have passed successfully the total credits of the semester (60 ECTS) to start the second MASTED course.

Internships are an essential part of the MASTED programme. They will be co-tutored by a professor and a qualified professional belonging to the associated partner/university centre where the student develops the internship.

The evaluation of the Internships subject will be carried out based on the following criteria:

1. The activity carried out by the student in the internship institution. This section will score 50% of the final grade.
2. Internship report. This section will score 30% of the final grade.
3. Meetings in seminars and tutoring. This section will score 15% of the final grade.
4. Justified self-assessment of the student. It will score a 5%.

The Final Master Project will be configured as a basic subject of the plan of MASTED degree, which will develop during the fourth semester of the course with a workload of 30 ECTS. Students of MASTED, under the supervision of the assigned director(s) and co-director(s), if applicable, must develop and publicly present in front of an Evaluation Commission an original work that demonstrates the competences and learning outcomes acquired in the Master's Degree.

The theme of the Final Master Project will be decided by the "Committee on master content monitoring", considering the student's preferences and profile described on her/his study track of the application form, her/his internships and/or laboratory subjects content and the substantiated proposal presented by the student in the middle of the third semester.

The Final Master Project shall be submitted by the student in the first fortnight of July of the second year and the exposition will take place in a public act of a face-to-face nature, or virtual, convened at least three calendar days in advance. There will be a maximum presentation time of 15 minutes, followed by a period of questions and replica no longer than 30 minutes.

The evaluation criteria will be adjusted to the following parameters:

1. Evaluation of the Director or Co-directors: 50% of the final grade.
2. Evaluation of the board: 50% of the final grade.

The MASTED programme will be successfully completed when all semesters are passed. Each partner institution will use its local grading system as well as the ECTS grading scale in order to provide a greater transparency and ease the academic recognition of periods of studies spent on each partner institution. The grading equivalence between ECTS and the local grading system is shown on the Annex 3.

## **7. DEGREE**

The Master's degree has a double strand:

- Professional<sup>4</sup>: it is aimed at the educational profession (school and extracurricular, formal and non-formal).
- Research and Doctorate: it gives access to the field of educational research and the Doctorate.

Each student who successfully completes the Degree Programme as described in this document and who has fulfilled the requirements of the applicable national legislations shall receive a Master's degree testified by:

- A single diploma jointly awarded by all European MASTED's partner institutions.
- A separately awarded diploma (in accordance with national provisions for the award of a Master Diploma) by Universidade Federal da Bahia, if the student has conducted her/his first mobility and/or her/his thesis in this institution. UFBA diplomas will be

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<sup>4</sup> Laboral access to formal education jobs (requirements, criteria, selection processes,...), with distinction of educational levels (childhood education, primary, secondary, higher education), will be different depending on the country. To know the professional training required in each of them and the possibility of access to a formal education job, it is necessary to carefully analyse the national legislation that applies in each country.

MASTED does not qualify for formal education at all educational levels and in all countries, being necessary to have a specific bachelor's or Master's degree for the desired level for some of them.

conditioned to approval by the university instances and the Brazilian regulatory agency responsible for quality assurance in undergraduate and postgraduate institutions in Brazil, CAPES.

One single diploma supplement will be delivered, containing the detailed information on her/his academic track:

- All the subjects and mobilities taken, including the title of the final master project, with their accompanying ECTS credit points.
- Specification of training hours by course.
- Language of instruction.
- Institution delivering the course.
- The marks obtained, its equivalence on each national grading scale, and a curved grading scale based upon the 'average' student's performance during the semester as a good practice.

The diploma supplement provides a description of the nature, level, context, content and status of the studies that were pursued and successfully completed by the Student.

Official names of the delivered degrees are:

- For Single Diploma: Máster Universitario Erasmus Mundus en Educación STEAM Integrada (MASTED) / Erasmus Mundus Master Degree in the Integrated STEAM Education (MASTED)
- For UFBA: Mestrado Erasmus Mundus em Educação STEAM Integrada (MASTED) / Erasmus Mundus Master Degree in the Integrated STEAM Education (MASTED)

## 8. HEALTH INSURANCE

The Student will be provided with insurance for the whole duration of the MASTED programme in compliance with the guidelines "*Minimum requirements for the Health and Accident Insurance coverage of Erasmus Mundus Joint Master Degrees students*"<sup>5</sup> including coverage for urgent medical care in case of sickness or accident, death, pregnancy and childbirth, permanent invalidity, third-party liability, theft and loss of documents or early return in the event of a serious illness or accident affecting a close family member.

The Student will receive the terms of the insurance in good time and before the beginning of the first academic year once the registration is confirmed. She/He has to read it carefully beforehand the signed of this student agreement and her/his enrolment on the MASTED programme.

Cover will take effect by the time the grant holder starts their journey to participate in the MASTED programme (maximum two months prior to the start of the specific actions eligibility period for which the grantee is enrolled) and will be valid until two months after the end of the same action, unless there is a prior change to the Erasmus+ programme grantee status.

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<sup>5</sup> [https://wayback.archive-it.org/12090/20210126054520/https://eacea.ec.europa.eu/sites/eacea-site/files/750MB/2020\\_emjmd\\_-\\_annex\\_ix\\_health\\_accident\\_insurance\\_-\\_final.pdf](https://wayback.archive-it.org/12090/20210126054520/https://eacea.ec.europa.eu/sites/eacea-site/files/750MB/2020_emjmd_-_annex_ix_health_accident_insurance_-_final.pdf)

The cover will include a worldwide travel required for the participation in the MASTED programme whatsoever reasons for travel may be such as: departure to the destination where the action will take place, travel between the participating higher education institutions, return trip home following completion of the action or during the academic breaks within the specific eligibility period of the action, preparatory meetings, mid-term evaluation meetings, final evaluation meeting, courses, conferences, seminars, research, cultural and intercultural sessions.

The insurance is not an extra-costs for the Student. It will be deducted from the “Institutional contribution” of the MASTED grant.

The Institution is exonerated from any responsibility for accidents, illnesses, injuries, losses or damages to persons or goods resulting from or in any way related to the activities that are the object of this Agreement.

## **9. CODE OF CONDUCT AND APPEAL PROCEDURE**

### **9.1. STANDARDS OF CONDUCT**

- The treatment among people will be governed by the principle of respect for human dignity and the fundamental rights that are inherent to it, promoting the culture of tolerance and reciprocal recognition.
- The members of the university community will ensure scrupulous respect for the freedom of others, observing due consideration for other people, as well as for their dignity and diversity.
- Everyone will act against any situation of harassment, denouncing any behavior contrary to the recognition of diversity.
- Non-discrimination of people for reasons of gender, culture, religion, ideology, sexual orientation or others will be guaranteed in all university areas.
- The objective of the Student is to train adequately, taking advantage of all the available resources, material and immaterial, so they will commit to putting the best of themselves in the learning process through personal effort, responsibility, critical sense and cooperation.
- The university community will act faithfully to the institution, properly using all the resources MASTED will contribute to the prestige of the institution by avoiding behaviors or attitudes that may harm it, protecting its institutional and corporate image and collaborating in its founding purposes.
- The Student will carry out her/his academic work honestly, without copying other people's ideas, data or exact wording without citing the source, trusting in the value of her/his own intellect. She/He will not copy another student's answers or ask another student to do your work or engage in any other conduct of a similar nature. She/He will also not allow another student to copy her/his answers on assignments or tests.
- The Student will maintain a participatory attitude in all training activities, facilitating the work of the teaching staff and evaluating her/his work when required. Likewise, she/he will seek to participate in the corresponding representative and governing bodies of the university.
- In addition to observing this code of ethics during her/his stay at the university, when she/he says goodbye to the university at the end of her/his studies, she/he will try to continue maintaining the commitment to return to society not only the knowledge of



the discipline she/he has studied, but also the values acquired, in order to contribute to the improvement and transformation of society.

## **9.2. EXCLUSION FROM THE MASTED PROGRAMME**

The Student understands that she/he shall be excluded from the MASTED master:

- In case of non-attendance to the course (lectures, internships, seminars, tutorials, informative and official meetings,...) that the Student cannot justify with medical certificates or other valid extenuating circumstances, for which permission has not been granted by the MASTED Coordinator at the host university beforehand.
- If the Student is subject to disciplinary measures leading to her/his exclusion from the MASTED partner universities.
- If the Student is subject to legal prosecutions that prevent her/his from attending the MASTED programme.
- If the Student withdraws from the MASTED programme, on her/his own decision or by force majeure.
- In case of proven plagiarism or cheating.
- If the Student fails a given course after the maximum number of exams offered has been exhausted.
- If the tuition fees corresponding to the registered courses have not been paid before the beginning of the semester when those courses are taught.

The exclusion will be decided by the MASTED “Committee on master content monitoring” based on a report from the all the involved professors in the Student’ study track, and after hearing her/his allegations. The decision of the “Committee on master content monitoring” can be appealed before the Consortium Committee and further, according to the applicable legislation. The Student shall be fully informed on her/his rights.

Upon exclusion, the Student shall pay in due time and before her/his departure:

- The rent of her/his accommodation and the bank fees corresponding to her/his accommodation insurance, for the month of the day of her/his exclusion, if it were provided by the host university.
- The remaining tuition fees for the MASTED programme.

The Student excluded from MASTED programme will automatically lose her/his Erasmus Mundus scholarship, if applicable, and will need to reimburse the already paid scholarship to the Consortium. The Consortium is not obliged to provide any financial support for the Student to be able to return to her/his country of residence.

As an exception, if the Student has completed, at least, one semester of 30 ECTS, and the reason for excluding her/him is considered a case of force majeure by the “Committee on master content monitoring”, she/he can request a micro-credential with her/his study track to finalize the MASTED programme later. The rest of terms gathered in this Student Agreement and specifically in this point 8.1. will apply to her/him in every detail.

### **9.3. MANDATORY PARTICIPATION**

The Student is obliged to participate in the surveys, evaluations and final reports conducted by the MASTED Consortium, as well as, to participate in the surveys and evaluations of the Erasmus Mundus Joint Master surveys from the European Union Education, Audiovisual and Culture Executive Agency (EACEA).

The Student commits to become a member of the Erasmus Mundus Students and Alumni Association (EMA)<sup>6</sup> upon her/his enrolment in the MASTED programme. EMA is the international, professional and personal network for Erasmus Mundus students and graduates and serves as channel of communication for students, alumni, institutions and the European Commission.

The Student becomes automatically an MASTED alumna upon graduation and is encouraged to participate in activities within the MASTED alumni network.

### **9.4. COMPLAINTS**

In case of complaint about the MASTED programme, the Student may appeal to the Consortium. The Consortium will consider the issue and will solve it as soon as possible. However, for specific complaints about specific service or facility provided by a Partner institution, the Student shall invoke the complaints procedure of that institution.

### **9.5. DISPUTE SETTLEMENTS**

Should any disputes arise under the terms of this Student Agreement; attempts will be made in a conciliatory manner by the Student and the MASTED Coordinator.

If no agreement can be reached, the Student accepts that her/his rights of appeal shall be in accordance with the regulations and appeal procedures of the Consortium coordinating university, and any appeal will be dealt with by that university.

This Student Agreement will be governed by the Spanish law, so the Spanish courts are designed as the only competent authorities to resolve any legal dispute between the Consortium and the Student emerging from the present Agreement.

## **10. DATA PROTECTION AND INTELLECTUAL PROPERTY**

Personal data collected by the Universidad de Burgos in the context of the performance of its obligations arising from this agreement will be recorded by the Universidad de Burgos's administration according with current legal obligations and internal data protection standards. When the Student do the registration in other partner of the Consortium in the context of the mobilities or final master project, that partner will record personal data according with the same obligations, which are directly laid down in the Consortium Agreement.

The European Education and Culture Executive Agency (EACEA), in the context of managing the Erasmus Mundus Joint Master Degrees, collects and processes the personal data of some of the candidates. In particular, certain data of the scholarship holders (students and scholars), non-

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<sup>6</sup> <https://www.em-a.eu/>

scholarship holders and reserve list candidates is shared with the Agency through the EACEA Mobility Tool and treated according to the following privacy statement<sup>7</sup>.

The ownership and/or control of intellectual property used or generated in connection with the Degree Programme shall apply as follows:

- If generated by the student, subject to the rules of the institution where the student was registered at the time the intellectual property was created.
- If generated by staff, subject to the rules of the employing institution.
- If generated jointly between students and/or staff of two institutions, the institutions shall agree which of them shall manage the intellectual property and for this purpose shall ensure that full assignments of the intellectual property are obtained

According to the legislation that applies in matters of moral law, the following inalienable rights correspond to the author:

1. Decide if her/his work should be disclosed and in what form.
2. Determine whether such disclosure must be made under her/his name, under a pseudonym or sign, or anonymously.
3. Demand recognition of her/his status as author of the work.
4. Demand respect for the integrity of the work and prevent any deformation, modification, alteration or attack against it that may harm their legitimate interests or damage her/his reputation.
5. Modify the work respecting the rights acquired by third parties and the requirements for the protection of assets of cultural interest.
6. Withdraw the work from the store, due to a change in her/his intellectual or moral convictions, prior compensation for damages to the holders of exploitation rights.
7. If, subsequently, the author decides to resume the exploitation of her/his work, she/he must preferably offer the corresponding rights to the previous owner of the same and in conditions reasonably similar to the original ones.
8. Access the unique or rare copy of the work, when it is in the possession of another, in order to exercise the right of disclosure or any other that corresponds to it.

## **11. DURATION OF THE STUDENT AGREEMENT**

This Student Agreement will be valid from the date of signature of both parties and will be remain valid until the end of the normal duration of the MASTED programme (24 months), excluding the point about 'Data protection and intellectual property' whose duration will come from the European regulations in terms of data protection, and the partner institutions in terms of copyright management of final master projects.

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<sup>7</sup> <https://erasmus-plus.ec.europa.eu/erasmus-and-data-protection/privacy-statement-organisation-registration>

The following Annexes constitute an integral part of this Agreement:

Annex 1 - Individualised study track

Annex 2 - Special regulations for Erasmus Mundus scholarship holders

Annex 3 – Grading equivalence

Annex 4 – Bank details form

The signatories declare that they have read and accept the conditions laid down in this Student Agreement.

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Date and place

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Signature of the Student

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Date and place

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Signature of the Rector of the Universidad de Burgos

## ANNEX 1 - INDIVIDUALISED STUDY TRACK

**EXPLANATIONS** (Applicants are strongly requested to read carefully the details below)

- The Student is enrolled for the next individualised study track and it is not expected to change. The study track is her/his weighed choice.
- Any request for switching the mandatory mobilities or the partner where developing the final master project, may be studied by the Consortium and should be strongly motivated by the Student three months in advance to the warring semester. To do so, the Student must send a letter to the Consortium with return receipt. The acceptance is conditioned upon the common agreement between issuer (first choice) and receiver (second choice) institutions, and also upon the final validation of the Consortium and the European Agency EACEA.
- The Student must follow the general rules of the hosting universities, which apply to all students and staff members. The Student commits to behave in a responsible and ethical manner during her/his studies and to respect the rules and procedures for the use of equipment and installations. Any type of academic misconduct (e.g. cheating in an examination) will be taken to the Consortium who can decide to exclude the Student from the MASTED programme. In addition, the Student must follow the regulations of the country where the studies take place.
- Throughout the studies, it is the Student's responsibility to keep her/his contact information updated in the student register of the Institution, as well as on the possible profile on the intranet of the partner universities.
- Should the Student have any special needs, she/he shall be granted suitable and necessary services to be able to participate in the examinations and course work in the best way possible. The Student must communicate these special needs by the time of submit the application form.

<b>YEAR 1 – EDITION 20XX/20XY (60 ECTS)</b>			
<b>SEMESTER 1 - COMMON MODULE (25 ECTS)</b>			
ONLINE (Moodle)		Spanish English	<input checked="" type="checkbox"/>
<b>SEMESTER 2 - FIRST SPECIALIZATION (35 ECTS)</b>			
*Select one option			
INSTITUTO POLITÉCNICO DE LEIRIA (IPLeia) • Computer mediated instruction and learning.	PT	Portuguese English	<input type="checkbox"/>
UNIVERSIDADE FEDERAL DA BAHIA (UFBA) • History, philosophy and sociology of science and technology and Transdisciplinary approaches for ecology and conservation.	BR	Portuguese English	<input type="checkbox"/>
SUMMER SCHOOL in the European Schoolnet	BE	English	<input checked="" type="checkbox"/>

<b>YEAR 2 – EDITION 20XY/20XZ (60 ECTS)</b>			
<b>SEMESTER 3 - SECOND SPECIALIZATION (30 ECTS)</b>			
*Select one option			
UNIVERSIDAD DE BURGOS (UBU) <ul style="list-style-type: none"> <li>Integrated and inclusive STEAM approaches for bilingual education and for heritage education.</li> </ul>	ES	Spanish English	<input type="checkbox"/>
UNIVERSIDAD DE JAÉN (UJA) <ul style="list-style-type: none"> <li>STEAM for secondary education and Integrated STEAM approaches for sustainability.</li> </ul>	ES	Spanish English	<input type="checkbox"/>
INSTITUTO POLITÉCNICO DO CÁVADO E DO AVE (IPCA) <ul style="list-style-type: none"> <li>Digital technologies support for STEAM education.</li> </ul>	PT	Portuguese English	<input type="checkbox"/>
<b>SEMESTER 4 – FINAL MASTER PROJECT (30 ECTS)</b>			
*Select one option			
UNIVERSIDAD DE BURGOS (UBU)	ES	Spanish English	<input type="checkbox"/>
UNIVERSIDAD DE JAÉN (UJA)	ES	Spanish English	<input type="checkbox"/>
INSTITUTO POLITÉCNICO DE LEIRIA (IPLeiria)	PT	Portuguese English	<input type="checkbox"/>
UNIVERSIDADE FEDERAL DA BAHIA (UFBA)	BR	Portuguese English	<input type="checkbox"/>
INSTITUTO POLITÉCNICO DO CÁVADO E DO AVE (IPCA)	PT	Portuguese English	<input type="checkbox"/>

The signatories declare that they have read, understood and accepted the conditions laid down in the present appendix to the Student Agreement.

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Date and place

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Signature of the Student

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Date and place

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Signature of the Vice-Chancellor of  
Internationalization and Cooperation of  
Universidad de Burgos

## ANNEX 2 – SPECIAL REGULATIONS FOR ERASMUS MUNDUS SCHOLARSHIP HOLDERS

This Annex regulates the specific financial relations between the MASTED Consortium and the Student having been awarded with an Erasmus+ scholarship in order to participate in the MASTED programme, according to the Grant Agreement (GA) No. XXX-XXXX/ XXX-XXX.

The Consortium has selected the Student to receive an Erasmus Mundus scholarship of 1 400 Euros/month during the 24 months period of the MASTED programme. She/He has been selected for her/his academic excellence in a transparently, impartially and equitably selection process describes on the MASTED programme website and, she/he must fulfil with all the rules in this Student Agreement to keep her/his scholarship.

The scholarship is a monthly unit cost of 1 400 Euros to complete the study programme. It is a contribution to the costs incurred by the beneficiary student during the edition XXXX/XXXX of the MASTED programme and it includes travel, visa, installation and subsistence costs. This period covers study, research, placement activities, thesis preparation and defence, in line with the requirement of the joint Master, and also holiday periods.

The MASTED scholarship holders are exempt from paying the tuition fees in accordance with Erasmus+ Guide says: “Selected projects cannot charge student application fees. Moreover, projects cannot charge tuition fees or other mandatory costs related to student participation in the course to Erasmus Mundus scholarship holders”.

Universidad de Burgos acting as coordinating institution of MASTED degree and beneficiary of the European Commission’s Grant will transfer the monthly scholarship to the holder Student 10 days before the beginning of the month. Exceptionally, to provide the payment of expenses related with enrollment of the Student, Universidad de Burgos will do the first monthly payment in the first working day of the month prior to the start the first year of MASTED degree.

The Student must open a personal bank account in a Single Euro Payments Area (SEPA) country, and preferably in Spain, and provide full details of the account to the MASTED programme coordinator. The scholarship will be paid to the Student by bank transfer to this account number identified in Annex 4 of this Agreement.

If the Student withdraws from the programme before or during her/his study period or if the Student is excluded from the Masters Course, the Student hereby makes a commitment on her/his honour to reimburse the perceived scholarship. Universidad de Burgos and the Student shall in good faith agree upon the deadlines and amounts to do the reimbursement.

By signing the present Student Agreement, the Student declares that she/he fulfils the following conditions for receiving the MASTED Erasmus Mundus Scholarship:

- The Student has never benefited from an Erasmus Mundus Master/Doctoral scholarship before.
- The Student cannot benefit from another EU funded scholarship scheme to follow the MASTED Master course for the entire duration of the programme.

- The Student comes from [Partner country/Programme country] and her/his residence is located in [include city and country] and provided an authentic residence certificate at the time of application.
- The Student enrolls as a full-time student and commits herself/himself to participating in the Master programme in accordance with the terms defined by the Consortium in this Student Agreement. Failure to do so could lead to the cancellation of the scholarship.
- The Student is not entitled to embark on any labour occupation with a regular salary in parallel to the studies under the MASTED course.

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Date and place

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Signature of the Student

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Date and place

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Signature of the Vice-Chancellor of  
Internationalization and Cooperation of  
Universidad de Burgos



### ANNEX 3 – GRADING EQUIVALENCES

ECTS CREDITS GRADE	GPA(1)	SPANISH GRADE	PORTUGAL GRADE	BRAZIL GRADE
A (outstanding)	4	10	20	A+ (10,0)
B (very good)	3	9 – 10	17 – 19.9	A (9,5) A- (9,0)
C (good)	2	8 – 8'9	15.5 – 16.9	B+ (8,5) B (8,0)
D (satisfactory)		7 – 7'9	14 – 15.4	B- (7,5) C+ (7,0)
E (sufficient)	1	6 – 6'9	12 – 13.9	C (6,5) C- (6,0)
		5 – 5'9	10 – 11.9	D+ (5,5) D (5,0)
F (fail)	0	0 – 4'9	0 – 9.9	F (<5)

#### (1) GPA

A Grade Point Average (GPA) is an average of all the grade points you have earned over the course of your MASTED degree program. It is the measure used to summarize your academic achievement. After the publication of final grades each year, your Program GPA are calculated and will be used by the Consortium to inform decisions, including:

- academic progress
- eligibility for prizes, University Medal, Award for Academic Excellence,...
- accreditation and quality assurance

It scores the Student between 0 and 4.0. If the Student's GPA drops below the minimum, the Consortium would be considered out of compliance with university requirements and placed on Academic Warning for Low GPA.

## ANNEX 4 – BANK DETAILS FORM

### INSTRUCTIONS:

- Please, fill in the form using CAPITAL letters.
- ACCOUNT HOLDER: natural or legal person who is to receive the payment. This form must contain the name and surname as stated in her/his passport or identify card.
- DATA BANK: it is compulsory to include the IBAN code.

### ACCOUNT HOLDER (Please, attach a copy of your ID or Passport)

ID or Passport Number:	
Name and Surname:	
Address:	
City:	Postcode:
Telephone:	E-Mail:

### DATA BANK

Bank name:	
Branch address:	
BIC/SWIFT Code:	IBAN (Account number):

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Date and place

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Signature of the Student